

# WorkforceTulsa

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04/01/2019

## Tulsa Area Workforce Development Board Executive Committee Special Meeting Minutes

8:30 a.m.	The Executive Committee Chair, Martha Webb-Jones, called the meeting to order.	
<b>ATTENDEES</b>		
<b>Members:</b> Tom Albaugh, Ken Busby, Amber Hatten, Kuma Roberts, Martha Webb-Jones		
<b>Absent Members:</b> Peter Selden		
Item	Description / Discussion	Action
1.	<b>Introductions</b> took place.	<b>No Action Necessary</b>
2.	<b>Discussion</b> regarding the search and selection processes and timeline thereof for Executive Director was facilitated by the Chair.	<b>No Action Necessary</b>
3.	<b>Discussion</b> regarding the review of Board Staff job descriptions was facilitated by the Chair.	<b>No Action Necessary</b>
4.	<b>New Business:</b> None	<b>No Action Necessary</b>
5.	<b>Old Business:</b> None	<b>No Action Necessary</b>
<b>Meeting Adjourned:</b> 10:30		<b>Motion to Adjourn:</b> Ken Busby <b>Second:</b> Tom Albaugh <b>Vote:</b> Approved Unanimously

Chair Signature:  Date: 4-11-19

**Committee Members:** Tom Albaugh; Ken Busby; Amber Hatten; Kuma Roberts; Peter Selden; Martha Webb-Jones

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This presentation was financed in whole or part by funds from the US Department of Labor as administered by the Oklahoma Office of Workforce Development.

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