

WorkforceTulsa

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09/23/2015

Tulsa Area Workforce Development Board Disability Employment Advisory Council Meeting Minutes

1:19 p.m. Advisory Chair, Thaddaeus Babb called meeting to order.

ATTENDEES

Committee Members: Alex Aguilar, Thaddaeus Babb, , Karie Jordan, Barry Maxwell, Gay McMillin, Robin Thompson, Michael Turner, Sabrina Ware

Absent Members: Tracy Brigham, Vickie Holler, Gloria Morton

WDB Staff: Nicole Hayes

Guests:

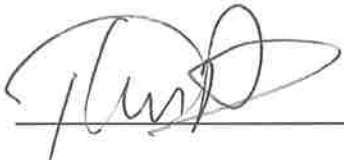
Item	Description / Discussion	Action
1.	Review and Approve: Meeting Minutes for the 09/19/2015 Disability Employment Advisory Council (DEAC).	<p>Motion: to Approve Minutes from the : Barry Maxwell</p> <p>Second: Robin Thompson</p> <p>Vote: Approved Unanimously</p>

Action Steps Update: 08/19/2015 DEAC Action Steps

Action Steps	Accountability	Report
1. Create another Intro to Services group for Committee members.	Nicole Hayes	This item is moved forward to the October Action Steps agenda.
2. Contact Visual Services within DRS to request they perform an assessment on the one-stop locations.	Thaddaeus Babb	Upon research it was discovered that a visual assessment had been completed and should be available from the Oklahoma Employment Security Commission.
3. Determine whether all computerized assessments are available in hard copy.	Nicole Hayes	Not all computerized assessments are available in hard copy, but the Centers have translation services that may be used by those with disabilities.
4. Address non-compliance items found within the One-stop center ADA assessment.	Nicole Hayes	At this time this item has been placed on hold until further information can be obtained.

3.	<p>Action Steps:</p> <table border="1"> <thead> <tr> <th data-bbox="191 264 708 306">Action Steps</th> <th data-bbox="708 264 1208 306">Accountability</th> </tr> </thead> <tbody> <tr> <td data-bbox="191 306 708 386">5. Send past minutes to Michael Turner and Karrie Jordan</td> <td data-bbox="708 306 1208 386">Nicole Hayes</td> </tr> <tr> <td data-bbox="191 386 708 499">6. Set up Intro to Services group for those remaining Council members.</td> <td data-bbox="708 386 1208 499">Nicole Hayes</td> </tr> <tr> <td data-bbox="191 499 708 617">7. Send Contact information of DRS Visual Assessment contact to Nicole Hayes</td> <td data-bbox="708 499 1208 617">Thaddaeus Babb</td> </tr> <tr> <td data-bbox="191 617 708 735">8. Research to see if WorkKeys Assessment is available through email.</td> <td data-bbox="708 617 1208 735">Nicole Hayes</td> </tr> <tr> <td data-bbox="191 735 708 814">9. Send Council the October Board Calendar Invite.</td> <td data-bbox="708 735 1208 814">Nicole Hayes</td> </tr> <tr> <td data-bbox="191 814 708 894">10. Move the DEAC October Meeting to the 13th at 1:15 – 2:30.</td> <td data-bbox="708 814 1208 894">Nicole Hayes</td> </tr> <tr> <td data-bbox="191 894 708 1045">11. Send Thaddaeus Babb a single slide presentation of your organization to include in the Board presentation.</td> <td data-bbox="708 894 1208 1045">All Council Members</td> </tr> </tbody> </table>	Action Steps	Accountability	5. Send past minutes to Michael Turner and Karrie Jordan	Nicole Hayes	6. Set up Intro to Services group for those remaining Council members.	Nicole Hayes	7. Send Contact information of DRS Visual Assessment contact to Nicole Hayes	Thaddaeus Babb	8. Research to see if WorkKeys Assessment is available through email.	Nicole Hayes	9. Send Council the October Board Calendar Invite.	Nicole Hayes	10. Move the DEAC October Meeting to the 13 th at 1:15 – 2:30.	Nicole Hayes	11. Send Thaddaeus Babb a single slide presentation of your organization to include in the Board presentation.	All Council Members	<u>No Action Necessary</u>
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4.	<p>Presentation: Department of Rehabilitation Services (DRS) – Business Services</p> <p>Thaddaeus Babb of DRS presented on the Business Services available through this organization. A few of the services are:</p> <ul style="list-style-type: none"> • Recruitment/Placement • Tax Incentive Assistance • Job Orders • On-the-Job Training • Pre-Screening of Applicants <p>Also some services/workshops provided to the participant and staff are:</p> <ul style="list-style-type: none"> • Assessment Training • Resume Building • Interviewing • Supported Employment <p>Robyn Thompson, Executive Director of The Major Group, will present in October</p>	<u>No Action Necessary</u>																
5.	<p>Discussion: October Disability Employment Month Promotion:</p> <p>Thaddaeus Babb informed the council their previous plan of having a training event for the frontline center staff in October for the promotion Disability</p>	<u>No Action Necessary</u>																

	<p>employment month, would be too rushed. Which resulted in the idea of a press conference.</p> <p>Barry Maxwell, Karrie Jordan and Sabrina Ware will be placed on a sub-committee to develop a press conference with a local business who employs disabled workers. The main employer mentioned during this discussion is IC Bus.</p> <p>The other avenue the council is to promote the disability month is to present the council and it's organizations and some quick facts on hiring those with disabilities to the Board in October</p>	
6.	<p>Update: Workforce Tulsa One-Stop ADA Compliance</p> <p>Upon research it was discovered that a visual assessment had been completed and should be available from the Oklahoma Employment Security Commission (OESC). Nicole Hayes will contact her contact at the OESC as Thaddaeus Babb connects with his contact at DRS to obtain the report.</p>	<u>No Action Necessary</u>
7.	<p>Discussion: 2016 Staff Disability Training</p> <p>The consensus of the council is to hold the training sometime during the June or July 2016. It was tasked to the council members that they bring back ideas as to the structure of how this training will be held.</p>	<u>No Action Necessary</u>
8.	<p><u>Meeting Adjourned:</u> 2:22 p.m.</p>	<p><u>Motion:</u> to Adjourn: Robyn Thompson <u>Second:</u> Gloria Morton <u>Vote:</u> Approved Unanimously</p>

Chair Signature:  Date: 10/13/15

