

# WorkforceTulsa


growing talent  growing opportunity

10/13/2015

## Tulsa Area Workforce Development Board Disability Employment Advisory Council Meeting Minutes

1:21 p.m.	Advisory Chair, Thaddaeus Babb called meeting to order.		
<b>ATTENDEES</b>			
<b>Committee Members:</b> Alex Aguilar, Thaddaeus Babb, Karie Jordan, Barry Maxwell, Brad Mashburn, Robin Thompson, Sabrina Ware,			
<b>Absent Members:</b> Tracy Brigham, Vickie Holler, Gay McMillin, Michael Turner			
<b>WDB Staff:</b> Nicole Hayes			
<b>Guests:</b>			
Item	Description / Discussion		Action
1.	<b>Review and Approve:</b> Meeting Minutes for the 09/23/2015 Disability Employment Advisory Council (DEAC).		<b>Motion:</b> to Approve Minutes from the : Barry Maxwell <b>Second:</b> Karie Jordan <b>Vote:</b> Approved Unanimously
<b>Action Steps Update: 09/23/2015 DEAC Action Steps</b>			
2.	<b>Action Steps</b>	<b>Accountability</b>	<b>Report</b>
	1. Send past minutes to Michael Turner and Karrie Jordan	Nicole Hayes	Completed
	2. Set up Intro to Services group for those remaining Council members.	Nicole Hayes	In Progress
	3. Send Contact information of DRS Visual Assessment contact to Nicole Hayes	Thaddaeus Babb	Completed
	4. Research to see if WorkKeys Assessment is available through email.	Nicole Hayes	In Progress
	5. Send Council the October Board Calendar Invite.	Nicole Hayes	Completed
	6. Move the DEAC October Meeting to the 13 <sup>th</sup> at 1:15 – 2:30.	Nicole Hayes	Completed
7. Send Thaddaeus Babb a single slide presentation of your organization to include in the Board presentation.	All Council Members	This was not completed due to a change in plans previously discussed.	
3.	<b>Action Steps:</b>		<b><u>No Action Necessary</u></b>
	<b>Action Steps</b>	<b>Accountability</b>	

	<table border="1"> <tr> <td>1. Send New Council Member minutes from old meetings.</td> <td>Nicole Hayes</td> </tr> <tr> <td>2. Send Council Member contact list to Chair.</td> <td>Nicole Hayes</td> </tr> <tr> <td>3. Contact Judy Goldstein</td> <td>Barry Maxwell</td> </tr> </table>	1. Send New Council Member minutes from old meetings.	Nicole Hayes	2. Send Council Member contact list to Chair.	Nicole Hayes	3. Contact Judy Goldstein	Barry Maxwell	
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4.	<p><b>Presentation: The Major Group – Robyn Thompson</b>  The Major Group is a For-Profit Disability Employment Program. They serves in highly specialized employment services, such as, one-on-one coaching and supported employment for participant. The Major Group is a small organization and able to provide detailed attention and care for all participants.</p>	<u>No Action Necessary</u>						
5.	<p><b>October Disability Employment Month Promotion:</b>  The event will be held October 27, 2015 at 10 am. The location will be the IC Bus Plant. The council discussed streamlining the entry into the facility and need for other employer to be present.</p> <p>There will be a proclamation from the Mayor proclaiming October Disability Employment month for Tulsa. Also, the Governs office may be present.</p>	<u>No Action Necessary</u>						
6.	<p><b>2016 Disability Staff Training:</b>  Discussion on outline of the training and curriculum were held. The suggestion of a sending a survey to account managers and frontline in the One-Stop Center was discussed. It was suggested the council contact Judy Goldstein who provides disability training for the state of Oklahoma to help create the curriculum and outline.</p>	<u>No Action Necessary</u>						
7.	<p><b><u>Meeting Adjourned:</u></b> 2:16 p.m.</p>	<p><b><u>Motion:</u></b> to Adjourn:  Sabrina Ware  <b><u>Second:</u></b> Karie Jordan  <b><u>Vote:</u></b> Approved  Unanimously</p>						

Chair Signature:  Date: 11/18/15