

Section-04 Training	P-0400200	Effective Date: 06/18/2020
Replaces TU 2018-122018 Eligible Training Provider dated 12/13/2018		
Martha Webb-Jones, TAWDB Chair		

Eligible Training Providers

The Tulsa Area Workforce Development Board (TAWDB) will establish criteria incorporating performance and information requirements which identify quality training programs and the desired outcomes for TAWDB's clients enrolled in these programs. In addition to the steps and requirements outlined in the Oklahoma Office of Workforce Development policy #15-2017, entitled The Eligible Training Provider List, dated September 12, 2017, these criteria will be used to implement the initial and subsequent eligibility policies required under WIOA.

I. Eligible Providers of Training Services: With few exceptions, only providers the State determines to be eligible, in accordance with WIOA sec. 122, may receive training funds to provide training for participants who enroll in a WIOA-funded program of training services. The following entities may qualify as eligible training providers:

- A. Institutions of higher education that provide a program which leads to a recognized postsecondary credential;
- B. Entities that carry out programs registered under the National Apprenticeship Act, known as registered apprenticeship (RA) programs; and
- C. Other public or private providers of training, which may include:
 - (1) community-based organizations (CBOs) or private organizations of demonstrated effectiveness that provide training under contract with TWDB
 - (2) joint labor-management organizations, and
 - (3) eligible providers of adult education and literacy activities under Title II if such activities are provided in combination with occupational skills training.

II. Training Programs: A program of training services is defined as one or more courses or classes, or a structured regimen, which lead to a recognized post-secondary credential, secondary school diploma or its equivalent, employment, or measurable skill gains toward such a credential or employment. These training services may be delivered in person, online, or in a hybrid approach.

EQUAL OPPORTUNITY AND NONDISCRIMINATION: All providers must comply with WIOA's Equal Opportunity and Nondiscrimination provisions which prohibit discrimination on the basis of race, color, religion, sex (including pregnancy, childbirth, and related medical conditions, transgender status, and gender identity), national origin (including limited English proficiency), age, disability, political affiliation or belief, or, for beneficiaries, applicants, and participants only, on the basis of citizenship status or participation in a WIOA Title-I financially assisted program or activity. Auxiliary aids and services are available upon request to individuals with disabilities.

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III. Exempt Training Services:

A. Work-based training such as:

1. On-the-Job training (OJT),
2. Customized training,
3. Incumbent worker training, and
4. Transitional employment, paid or unpaid work experiences or internships; or

B. When the Local Board determines that:

1. There are an insufficient number of eligible training providers, such as in a rural area, or
2. There is a program of training services with demonstrated effectiveness offered in the local area by a community-based organization or other private organization to serve individuals with barriers to employment, or
3. It would be most appropriate to award a contract to an institution of higher education or other eligible provider of training services in order to facilitate the training of multiple individuals in in-demand industry sectors or occupations, and such contract does not limit customer choice; or
4. When the Local Board provides training services through a pay-for-performance contract.

IV. Eligible Training Providers and Programs Outside the Local Area or State: An individual may choose a training provider and program located outside the local area or the State, including an online training program, provided the training program is on Oklahoma's ETPL.

V. Eligibility Requirements:

- A. Training providers must apply for inclusion on the statewide ETPL through Oklahoma's virtual case management system, OKJobMatch.com. Criteria and information requirements are established by OOWD.
- B. After one year of initial eligibility, these programs are required to meet specific performance data required of all training programs to remain on the ETPL.

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- C. After the first year, if the program meets subsequent approval requirements, continued eligibility will be reviewed every two years.
- D. For subsequent approval, performance data will be collected by the TAWDB.
- E. The following factors must be considered by TAWDB, and addressed in the comments section as appropriate, when electronically recommending subsequent eligibility approval to OOWD:
 1. The specific economic, geographic, and demographic factors in the workforce areas in which providers seeking eligibility are located;
 2. The characteristics of the population served by providers seeking eligibility, including the demonstrated difficulties in serving such populations, where applicable;
 3. The degree to which training programs relate to in-demand industry sectors and occupations;
 4. The performance of a provider of program(s) of training services;
 5. The program cost of training services;
 6. The involvement of employers in the establishment of skills requirements for the training program; and
 7. The impact provider performance will have on State-negotiated WIOA Performance Measures for all program participants.
- F. With the exception of Registered Apprenticeships, state policy allows local boards to require additional information and/or set higher levels of performance for providers to become or remain eligible to provide services in their particular area. TAWBD is adding the following requirements:
 1. Wages at Placement (Hourly): Participants must earn an hourly wage of \$10.42 in their program related field of employment. This figure is based on 70% of the LLSIL of \$21, 691 per year for a family of three ($\$21,691 \div 2080 = \10.42) as established in OWDI #06-2019 entitled U.S. Department of Health and Human Services (HHS) 2019 Poverty Guidelines and U.S. Department of Labor's 2019 70% and 100% Lower Living Standard Income Levels (LLSIL) dated September 11, 2019.

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2. Training Providers will provide a list of the provider’s partnerships with businesses as requested.

VI. Approval of Training Programs: The approval of training programs/courses, initial and subsequent, will occur on the last business day of each month, when possible.

VII. Training Provider Appeal Process: The training provider appeal process must follow the process outlined in OWDI #15-2017 Eligible Training Provider List

VIII. Action

The Executive Director is responsible for compliance of this policy. The Executive Director is responsible for annual review and revisions if needed. Any exceptions to this policy statement will require prior written approval from the chair of the Tulsa Area Workforce Development Board.

This policy will be effective immediately upon approval of the TAWDB membership.

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Chair, Tulsa Area Workforce Development Board / Date

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